

## FUNDRAISER APPROVAL FORM

Campus Activity Account or Club Account conducting fundraiser: \_\_\_\_\_

Company that you are purchasing through: \_\_\_\_\_

What type of product is being sold? \_\_\_\_\_

Is this product taxable or non-taxable? \_\_\_\_\_

Est. Revenue: \_\_\_\_\_ Est. Cost: \_\_\_\_\_ Est. Profit Margin: \_\_\_\_\_

Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Deposit Date: \_\_\_\_\_

Does the company require a signed contract or agreement? \_\_\_\_\_

**(If yes, the contract must be sent to the administration office to be signed by the Superintendent prior to beginning fundraiser)**

\_\_\_\_\_  
Sponsor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date

**ALL THREE SIGNATURES MUST BE IN PLACE AND A PURCHASE ORDER MUST BE ISSUED THROUGH THE BUSINESS OFFICE PRIOR TO BEGINNING FUNDRAISER.**